



FINAL BINDING SITE PLAN INTERNAL ROUTING CHECKLIST

Community Development Department ♦ 80 Columbia Avenue ♦ Marysville, WA 98270
(360) 363-8100 ♦ (360) 651-5099 FAX ♦ Office Hours: Monday - Friday 7:30 AM - 4:00 PM

Project Name:		PA#	
Item	Department	Initials	Date
1. Final BSP map – Checked and Approved	Land Dev.		
	Planning		
2. Water/Sewer System			
Letter of Acceptance and Record Drawings	Const. Insp.		
3. Road/Storm Drain			
Letter of Acceptance and Record Drawings	Const. Insp.		
4. Maintenance Bond – Submitted and Approved	Const. Insp.		
5. Performance Bond – Submitted and Approved			
(If required - Road and Storm Drain only)	Const. Insp.		
6. Bill of Sale - Storm Drain System	Const. Insp.		
7. Const. Inspection Fees – Calculated and Paid	Const. Insp.		
8. Final BSP Review Fee – Calculated and Paid	Planning		
9. TIP Fees (City and County): _____	Planning		
10. Parks Mitigation Fees (residential projects):	Planning		

11. School Mitigation Fees (residential projects):	Planning		

12. Capital Improvement Fees: _____	Land Dev.		

13. Recovery Fees: _____	Land Dev.		
14. Final Grading and TESC Inspection	Const. Insp.		
15. Utility Easement Documents Submitted and Recorded	Land Dev.		
16. Right-of-way Documents Submitted and Recorded	Land Dev.		
17. Landscaping and/or Recreation Improvements Installed (if required)	Planning		
18. Conditions of Approval met	Planning		
19. Stormwater Covenant and Easement submitted, approved and recorded	Surface Water		
	Land Dev.		
Approved for recording:			
Community Development Director:			
Date:			
City Engineer:			
Date:			